

## **Invitation**

28<sup>th</sup> September 2006

**For the attention of:**

Dear

**Re: Academic I T Network Managers Forum.**

*You are invited to an Academic IT Network Managers Forum which is being hosted by Cheltenham Ladies College on Wednesday November 1<sup>st</sup> 2006.*

*The purpose of the event is to help increase knowledge and awareness of current IT trends, helping Managers in Schools.*

*Leading Industry representatives will be speaking on these issues and discussing any questions you may have and providing possible solutions.*

*It is hoped that this will generate discussion and highlight issues and problems common to Academic Network Managers, helping with future planning and decision making, providing benefit to all.*

*The expectation is that this should be a very interesting Forum and if successful, to hold similar events annually at different venues.*

*Yours sincerely*

**Brian Keeling**

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## **Academic I T Network Managers Forum November 1<sup>st</sup> 2006**

*Format for this event:*

*Dress code – Smart Casual*

9.00-9.30 am *Arrive at Main Reception, Bayshill Road, Cheltenham.GL50 3EP  
(See Attached Map)*

### ***Meet and Greet with refreshments***

9.45 am *Tour of the Cheltenham Ladies College*

10.15 am *Forum Commences, Introduction by Richard Perry, MD Charlton Networks Ltd*

10.30 am *Mat McMahon, CLC Network Manager will give a brief insight into The CLC IT Network, present issues and requirements.*

10.45am *Industry speaker – Microsoft*

11.15 am *Questions and answers*

11.30 am *Industry speaker – Neverfail*

12.00 noon *Questions and answers*

12.30 pm *Open Forum*

1.00 pm *Light Buffet lunch*

2.00 pm *Close*

*Please let me know if you are able to attend this event either by return of this page or by email.*

***I will / will not be attending the event.***

*If you have any particular topics which you would like discussed in the forum please detail below:*